

Memorandum



Date March 27, 2020

To Mayor & Members of The City Council

Subject **REVISED Dallas Area Rapid Transit Board Appointments (Positions 01 & 02)**

The City of Dallas is entitled to appoint eight (8) Dallas Area Rapid Transit Board (DART) members including one (1) shared member with the City of Cockrell Hill. The terms of office for six (6) Dallas members including the shared member with the City of Cockrell Hill expire June 30, 2021. **However, the terms of office for two (2) Dallas members expire June 30, 2020:**

- Position 01 Dominique P. Torres
- Position 02 Sue S. Bauman

Noted below are the new DART Board appointment process guidelines to be followed which largely mirror the DFW Board appointment process.

- Nominations began March 23, 2020, for Positions 01 and 02. All are for 2-year terms.
- Submit nominations to the City Secretary's Office
 - Each council member may nominate up to 3 individuals per seat (totals 6 nominees per council member).
 - The new deadline to submit the nominating memo and NeoGov Application is **Friday, April 24, 2020**, no later than 5:00 p.m.
 - Background checks begin immediately; therefore, the application is needed.
 - Failure to submit a NeoGov Application by the deadline will invalidate the nomination and disqualify the nominee from consideration
- City Council will interview the selected semi-finalists, at its briefing meeting, Wednesday, May 20, 2020, and choose 2 finalists for recommended appointment.
 - Only semi-finalists clearing the background check will be interviewed.
 - These finalists are not guaranteed appointment as the City Council may consider others, but only if interviewed.
- Formal appointment is scheduled for Wednesday, June 10, 2020.
- Alternate appointment date is Wednesday, June 24, 2020.

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Nominees to be considered must meet one or more of the qualifications noted on the attached in order to be considered. Also provided is a revised timeline on this process.

Please contact me if you have questions.



Bilierae Johnson
City Secretary

Attachments

c: Christopher J. Caso, Interim City Attorney
Majed Al-Ghafry, Assistant City Manager
Jesus J. Salazar, Assistant City Secretary
Miroslava Martinez, Assistant City Secretary

REVISED

Dallas Area Rapid Transit Board (DART)

2020 APPOINTMENT TIMELINE

2 Dallas Members

Position 01 (Term Expires 06/30/2020)

Position 02 (Term Expires 06/30/2020)

March 27, 2020 (Friday)	<ul style="list-style-type: none">• City Secretary sends revised memo and timeline to City Council requesting nominees via submission of a nominating memo, resume, biography and/or NeoGov Application<ul style="list-style-type: none">▪ Maximum 3 (re)nominees from each council member per seat [totals to 6 nominees per council member]○ Positions to be filled: 01 and 02 [all 2-year terms]○ Deadline for nominations to be submitted to City Secretary's Office is Friday, April 24, 2020, no later than 5:00 p.m.
April 14, 2020 (Friday)	<ul style="list-style-type: none">• City Secretary sends reminder to City Council. On Friday, April 24, 2020, 5:00 p.m. deadline to submit nominations to the City Secretary's Office
April 24, 2020 (Friday) 5:00 p.m.	<ul style="list-style-type: none">• Deadline for City Council nominations to be submitted no later than 5:00 p.m.<ul style="list-style-type: none">▪ If NeoGov Application for a particular nominee is not received by the deadline date/time, the nomination will be considered incomplete and the nominee will not be considered for review▪ Background checks begin immediately
May 20, 2020 (Wednesday) City Council Briefing	<ul style="list-style-type: none">• City Council interviews candidates• City Council recommends top two (2) candidates for appointment<ul style="list-style-type: none">▪ The 2 recommended individuals are not guaranteed appointment as the City Council may consider other nominees, but only if they were interviewed
June 10, 2020 (Wednesday)	<ul style="list-style-type: none">• City Council to consider appointment of two (2) members [Alternate date is June 24]<ul style="list-style-type: none">○ Only nominees interviewed by the City Council will be considered for appointment○ After appointments, City Secretary assigns position numbers to appointees (Position Nos. 01 and 02)
July 1, 2020 (Wednesday)	<ul style="list-style-type: none">• 2020-2022 Term begins for (re)appointees

DART BOARD
SELECTION/QUALIFICATION CRITERIA
2020 – 2022

- 1. The appointees should reflect ethnic and gender diversity of Dallas**

- 2. Special attention should be given to individuals who have significant experience in the following:**
 - a. Transportation**
 - b. Finance**
 - c. Engineering**
 - d. Operations**
 - e. Construction**
 - f. Law**
 - g. Marketing**
 - h. Previous elective, City Board service, or private for-profit experience**