

SOUTHWEST AIRLINES CO.

Lori Olivas Glenn Administrator - Political Programs Governmental Affairs

1155 Westmoreland Drive, Suite 234 El Paso, Texas 79925 (915) 771-8856 Facsimile: (915) 771-7245

March 1, 2013

Mr. Brylon Franklin Elections Manager Office of the City Secretary 1500 Marilla Street, Room 5D South Dallas, TX 75201

Re: Southwest Airlines Co. Freedom Fund, TEC ID 00068722

Dear Mr. Franklin:

Pursuant to Dallas City Code and Texas election laws, I am writing to report a contribution made to a Dallas City Council candidate. This contribution is included in the March Monthly Report filed with the Texas Ethics Commission (TEC). The report can be found at the TEC web site, or more specifically at: http://www.ethics.state.tx.us/php/filer.php?acct=00068722MPAC.

In addition, you will find the three previous filings by the Southwest Airlines Co. Freedom Fund with the TEC at this link, and I am attaching a copy of the campaign treasurer designation.

The records for the Southwest Airlines Co. Freedom Fund show that from the 2011-2012 election cycle to the present, there are 217 contributing members.

Please let me know if you require additional information.

Sincerely,

(3) Lorena Olivas Glenn

Assistant Treasurer

Southwest Airlines Co. Freedom Fund

TEXAS ETHICS COMMISSION

P.O. Box 12070, Capitol Station Austin, Texas 78711-2070

Tom Ramsay Chair

Ilm Clancy Vice Chair

David A. Reisman **Executive Director**



October 24, 2012

Commissioners

Hugh C. Akin Tom Harrison Paul W. Hobby Bob Long Paula M. Mendoza Chase Untermeyer

Mr. Iose Luis Sanchez 1155 Westmoreland, Ste. 234 El Paso, Texas 79925

ETHICS COMMISSION ACCOUNT # : 00068722

COMMITTEE NAME

ASSISTANT TREASURER

DOCUMENT TYPE RECEIVED

: Southwest Airlines Co. Freedom Fund

: G. Lorena Olivas Glenn

: Appointment of a Campaign Treasurer

By A General-Purpose Committee

EFFECTIVE DATE

FILING SCHEDULE

: October 22, 2012

: Monthly

Dear Mr. Sanchez:

The Ethics Commission has received the document referenced above appointing you as the committee's campaign treasurer. Please use the committee's Ethics Commission account number on all correspondence and documents that you submit to the Ethics Commission.

Reporting Requirements. As campaign treasurer of a committee filing according to the monthly filing schedule, you must file a monthly report by the fifth day of each month. The report covers the period beginning the 26th day of one month and continuing through the 25th day of the next month. For example, the report due in August covers a period beginning on June 26 and ending on July 25. You may also be required to file telegram reports in connection with elections. You should review the applicable Ethics Commission campaign guide for more detailed information about filing requirements.

NOTE: You will be required to file reports until a campaign finance report designated as a "Dissolution Report" and the "Political Committee Affidavit of Dissolution" are filed, or you submit a written notice to the Texas Ethics Commission that you are resigning as treasurer.

As the committee's campaign treasurer, you are personally responsible for filing the Late-Filing Penalties. committee's reports and for any late-filing penalties in connection with the committee's reports. The late-filing penalty for a late monthly report is \$500.

Forms, Schedules, and Guides. Forms, filing schedules, and guides are available on the Ethics Commission's website at http://www.ethics.state.tx.us on the Internet. You are responsible for obtaining forms for filing reports and you should review the following information on our website:

- 1. Filing Schedule: www.ethics.state.tx.us/filinginfo/pacfilesch.htm Use the applicable filing schedule to determine when you will be required to file reports. Although the Ethics Commission may send notices to remind you of certain filing deadlines, it is your responsibility to make sure you file all required reports.
- 2. Electronic Filing Information: www.ethics.state.tx.us/whatsnew/elf_filing_info.htm Review this information to help you determine whether you are required to file electronically.
- 3. Political Advertising Guide: <u>www.ethics.state.tx.us/guides/G11polad.htm</u> Review this guide to help you understand certain laws relating to political advertising.
- 4. Campaign Finance Guide for Political Committees: www.ethics.state.tx.us/guides/pac_guide.pdf Review this guide to help you understand the restrictions and filing requirements in the campaign finance law.

Qualified Paper Filers. The forms and instructions you may need are available on the Ethics Commission's website at www.ethics.state.tx.us/filinginfo/g&mpacfrm.htm on the Internet.

Please call our office at (512) 463-5800 if you have questions.

Sincerely,

Becky L. Levy

Director, Disclosure Filings Division

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BLL/cmp

Enclosure

TEXAS ETHICS COMMISSION

Mailing Address: P.O. Box 12070, Capitol Station Austin, Texas 78711-2070 512-463-5800



Street Address: 201 E. 14th St., 10th Floor Austin, Texas 78701 www.ethics.state.tx.us

To:

Campaign Treasurers of General-Purpose Committees Filing Monthly

From:

Becky L. Levy, Director of the Disclosure Filings Division

Date:

September 18, 2012

Subject:

Filing Deadlines for the 2012 General Election

This notice is to remind you of upcoming reporting requirements in connection with the November 6, 2012, general election that may apply to you as the campaign treasurer of a general-purpose political committee filing under the monthly schedule. If you think you received this notice in error, you should contact our office immediately.

REPORT COVERING THE MONTH PRECEDING AN ELECTION. For a general-purpose political committee that files monthly reports, a report covering the month preceding an election in which the committee is involved must be <u>received by</u> the Texas Ethics Commission no later than the report due date. In other words, if the committee is involved in the November 6, 2012, general election, the report due November 5, 2012 (covering the month preceding the election), must be <u>received by</u> the due date to be considered timely filed.

SPECIAL PRE-ELECTION REPORT(S) IN CONNECTION WITH THE 2012 GENERAL ELECTION. The reporting period for filing a special pre-election report begins on Sunday, October 28, 2012, and ends at noon on Monday, November 5, 2012. The campaign treasurer of a general-purpose political committee that has selected monthly filing must file a special pre-election report if the committee accepts political contributions from a person that in the aggregate exceed \$5,000 during the reporting period, or makes more than \$1,000 in direct expenditures supporting or opposing a single candidate or more than \$15,000 in direct expenditures supporting or opposing a group of candidates during the reporting period. A special pre-election report must be received by the first business day after the contribution is accepted or the expenditure is made. Therefore, you may be required to file more than one special pre-election report. A special pre-election report must be filed electronically, unless otherwise exempted from the electronic filing requirement. A special pre-election report of contributions that is exempt from the electronic filing requirement may be filed using the Form PAC-C (Special Pre-Election Report of Contributions). This form is at www.ethics.state.tx.us/forms/pac_C.pdf on our website. A special pre-election Report of Direct Expenditures). This form is at www.ethics.state.tx.us/forms/pac_E.pdf on our website. Any political activity disclosed on a special pre-election report must be disclosed again on the next required campaign finance report.

ELECTRONIC FILING. Campaign finance reports must be filed electronically unless you qualify for the statutory exemption. All filers MUST use the latest version of the software, version 3.4.5, or you will not be able to submit your report. The software will be available September 24, 2012. For information on installing the software and obtaining the required password, see www.ethics.state.tx.us/whatsnew/elf_filing_info.htm on our website. NOTE: When you file electronically, you should wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed. We encourage you to upgrade as early as possible so that if you experience any problems, our technical support staff will be able to assist you.

LATE FILING PENALTY. The minimum late-filing penalty for a monthly campaign finance report is \$500.

REPORTING TIPS. The Texas Ethics Commission highly recommends that you read all form instructions before filing your report. Information on avoiding common reporting errors is found in the "Reporting Tips" section at www.ethics.state.tx.us/whatsnew/reporting_tips.html on our website.

WEBSITE ADDRESS. Our website contains forms, instructions, filing guides, filing schedules, and other information that you may find useful. Our website address is www.ethics.state.tx.us.

QUESTIONS? If you have any questions about your filing requirements, or if you need technical assistance with filing your report, please call our office at 512-463-5800.