

GUIDING PRINCIPLES

- Authority:** Dallas City Code, Chapter 2, Article IX Permit and License Appeal Board (PLAB), Section 2-96
- Members:** 15 members, one board member appointed by each City Council member
- Qualifications:** No special qualifications for membership
- Officers:** Mayor appoints the chair, subject to confirmation by a majority of the City Council; full city council appoints the vice-chair
- Hearings:** PLAB shall hear appeals from denial, suspension or revocation of a license or permit issued by a city department director and filed in accordance with Section 2-96 of the Dallas City Code. A hearing of the permit and license appeal board may proceed if a quorum of the board is present. The decision of the Permit and License Appeal Board is final, and no rehearing may be granted; but the appellant may appeal to the state district court.

The following are the areas in which PLAB hears appeals of license and permit suspensions, revocations and denials, in accordance with the provisions of the Dallas City Code:

Aircraft & Airports	Chapter 5
Animals	Chapter 7
Boarding Home Facilities	Chapter 8A
Billiard Halls	Chapter 9A
Convenience Stores.....	Chapter 12B
Dance Halls.....	Chapter 14
Emergency Vehicles	Chapter 15D
Food Establishments.....	Chapter 17
Health & Sanitation	Chapter 19
Massage Establishments	Chapter 25A
Habitual Criminal Property	Chapter 27
Motor Vehicles & Traffic.....	Chapter 28
Parks & Water Reservoirs.....	Chapter 32
Regulated Property	Chapter 39B
Secondary Metals Recyclers.....	Chapter 40B
Sexually Oriented Business	Chapter 41A
Special Events	Chapter 42A
Streets & Sidewalks	Chapter 43
Transportation for Hire	Chapter 47A

Vehicle Tow Service.....	Chapter 48A
Vacant Buildings	Chapter 48B
Vehicle Immobilization Service.....	Chapter 48C
* Consumer Affairs	Chapter 50
Development Code	Chapter 51A
• Special Parking License	
• Gas Drilling & Production	
• Garage Sale Permits	

And any other matters delegated to PLAB by the Dallas City Council.

Attendance: PLAB member attendance is governed under the rules and procedures of Chapter 8, Section 20, 20.1 and 21 of the Dallas City Code (Boards and Commissions).

PLAB hearings are held on the first Thursday of each month. A member can expect to devote one day a month to board service or more as the responsibilities of the board necessitate. A final decision is usually made by the board on the same day the appeal is heard unless a continuance is granted by the board.

An annual meeting is held in January to review/approve the Annual Report required to be submitted to the City Council in accordance with Dallas City Code Chapter 8, Section 8-1.1(a).

Special Meetings: Special meetings may be held in accordance with Chapter 8.3 of the Dallas City Code.