



CITY OF DALLAS

For Official Use Only

QUARTERLY GIFT DISCLOSURE REPORT

The Dallas City Council has adopted a gift policy for city officials and employees. The gift policy requires city officials and employees to file a gift disclosure statement with the City Secretary for all gifts received in each three-month period in a calendar year on a quarterly basis.

City officials and employees are not required to report gifts with a monetary value of less than \$300, except that reporting is required for gifts from a single source in a single year with a cumulative value of \$300 or more, excluding gifts of perishable food or beverages of an estimated value of \$100 or less. City officials who have no reportable gifts must file a quarterly gift report acknowledging that no reportable gifts were received. [City Council Resolution 212023]

Date of Report: ___/___/___

Reporting Period: From: ___/___/___ through: ___/___/___

Table with 3 columns: Check One, Reporting Party, Council District/Board Name/Department. Rows include Elected Official (City Councilmember), Appointed Official (Board or Commission Member), and Employee.

1. Name of Reporting Party: [Empty box]

2. Please list each gift or accumulation of gifts from one source of more than \$300 in estimated fair market value by you or a family member, or received by a person for the use or benefit of the you or a family member, within the preceding calendar year and the estimated fair market value of each gift.

Have any additional or supplemental pages been attached to this report? Yes___ No___

If additional or supplemental pages have been attached, identify each page with your name/item number to which the information on the supplemental page refers.

OATH OR AFFIRMATION

This report (including any accompanying supplements), to the best of my knowledge and belief, is true, correct and complete.

Signature of Reporting Party

SWORN to and subscribed before me by _____ on this the _____ day of _____, 20____, to certify which, witness my hand and seal of office.

<NOTARY SEAL>

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

Exclusions to the Policy Guidelines

City officials and employees do not have to report the following in the quarterly gift disclosure statement:

- A gift received from a relative, if given on account of kinship, or from a domestic partner, if given on account of personal relationship;
- A gift received by will, by intestate succession, or as distribution from an inter vivos or testamentary trust established by a spouse, domestic partner, or ancestor;
- Gifts received among and between fellow city officials and city employees;
- A lawful campaign or officeholder contribution reported as required by Chapter 254 of the Texas Election Code; and
- Admission to an event in which the reporting party is participating in connection with official duties.