



CITY OF DALLAS  
ETHICS ADVISORY COMMISSION  
**RESPONDENT'S RESPONSE FORM**  
**TO AN ORDER TO SHOW CAUSE RE:**  
**FRIVOLOUS COMPLAINT**

For Official Use Only

Please type or print legibly in blue or black ink

PART A – **PERSON CHARGED IN THE COMPLAINT (Respondent)**

1. Full name:

\_\_\_\_\_

PART B – **COMPLAINANT INFORMATION**

2. Full Name:

\_\_\_\_\_

PART B – **COMPLAINT IDENTIFIER**

3. Complaint No.:

\_\_\_\_\_

PART C – **YOUR RESPONSE**

4. The response should state why the Ethics Advisory Commission should make a determination that the complaint filed against you by the above-referenced complainant is frivolous. (Attach extra sheets if more space is needed.)

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**I CERTIFY AND SWEAR TO THE ABOVE BY MY SIGNATURE BELOW:**

\_\_\_\_\_  
Signature

Before me the undersigned authority, on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed hereto, and was duly sworn prior to affixing his/her signature.

\_\_\_\_\_  
Notary Public

<NOTARY SEAL>

\_\_\_\_\_  
County, Texas

My Commission expires:  
\_\_\_\_\_

The original response is due to the City Secretary, Dallas City Hall, 1500 Marilla Street – Suite 5DS, Dallas, TX 75201, no later than 10 days after you were given written notice of the ability to file this form.