



CITY OF DALLAS

TRAVEL REPORTING DISCLOSURE

As Required by Sections 12A-44 of the Dallas City Code

Date of Report: _____

Name of Reporting Party: _____

Elected/Appointed Official: _____

City Employee/Title/Dept: _____

The person listed above who, in connection with his or her official duties, accepts a trip or excursion to a location greater than 50 miles from the city that involves the gratuitous provision of transportation, accommodations, entertainment, meals, or refreshments paid for by a person or entity other than a public agency received in each three-month period in a calendar year, must file with the city secretary (except subordinates of the city manager, who shall file with the city manager), on a quarterly basis, disclosure statement identifying:

(1) _____
Name of sponsor of the trip or excursion

(2) _____
Name of person or entity paying for the trip or excursion, if different from sponsor

(3) _____
Place(s) to be visited

(4) _____
Purpose of travel

(5) _____
Date(s) of travel

Have any additional or supplemental pages been attached to this report?

Yes ____ No ____

If additional or supplemental pages have been attached, please identify each page with your name and the item to which the material on the supplemental page refers.

O A T H

This report (including any accompanying supplements) to the best of my knowledge and belief is true, correct, and complete.

Signature of Reporting Party

SWORN to and subscribed before me by _____

On this the _____ day of _____, 20 ____, to certify which, witness
my hand and seal of office.

Signature of officer/notary

(seal)

Printed name of officer/notary

Title of officer/notary

All employees must file this disclosure statement in addition to any departmental requirements.
